

Mayor Michael Monnat called the regular meeting of the Village Board to order at 6:05 p.m. Roll call was taken with the following members present: Mayor Michael Monnat, Trustees David Schneider, Dawn Ashline, Bruce Widrick, and Evan Schweitzer. Present also were Clerk Rebecca Knight, Treasurer Charlene Moser, Kay Sabo (Clerk beginning January 1, 2017), Deputy Clerk Liz Jones, Public Works Maintenance Workers, Keith Bush and Chris Nortz.

Eileen Mathys from Croghan Library spoke regarding their Construction Grant application. They have received temporary assurance of funding from the state. Following a discussion Trustee Ashline motioned, seconded by Trustee Widrick to pay \$1,250 now (according to letter of intent) then process after next fiscal year to pay additional monies with a \$5,000 cap. Motion passed with all in favor.

A discussion was also held regarding the snow shoveling in front of the library. Eileen was advised that it is not the Village's responsibility to shovel the businesses in the Village. Businesses are to shovel and push snow into the street and the Village maintenance workers will pick up the snow. Keith will also ask the Town of Croghan to put some sand out on the parking lot next to Vinny's. Eileen left the meeting at 6:15 p.m.

Richard Knight was present on behalf of the Croghan Fire Department regarding issues with Lewis County Search and Rescue. A discussion was held and questions from the board were answered regarding the availability of Lewis County Search and Rescue and concerns from citizens. Richard reported that all calls are being covered by Lewis County Search and Rescue. They have not turned over one call for unavailability. Richard Knight left the meeting at 6:25 p.m.

Keith reported as follows:

- Josh's Restaurant work being done – jackhammer floor and re-do bathrooms. May be able to have one septic tank.
- There is a new pump at the lift station at the Croghan fire hall
- He thanked everyone for the new equipment for snow removal. Things are going well.

Mayor Monnat reported with discussions being held:

- Chris has obtained his permit for CDL and will be testing in February
- The interview completed for the GIS has been re-shot
- The Assessment Review work session is scheduled for January 4, 2017. Agenda will include attendance by Ram Shrivastava of Larsen Engineers regarding the \$50,000 grant for solar. Mike met with Glenn Gagnier concerning the same.
- Lewis County Opportunities accepted the 2017 contract between the Food Pantry and Village. Rent is set at \$200 yearly. The contract has been signed by the Mayor and will be forwarded to Lewis County Opportunities for signature.

- There is a costly tubing problem with the chlorine analyzer pump at the water plant. There was a discussion held regarding if we even need it. More research will be completed.
- Mayor Monnat went over five applications for part time help for snow removal and suggested that we contact all five people to use for call-in as needed. The Board agreed with this.
- Water/sewer test will be done 1/30/17.
- Mark Birchneough, Department of Public Works, is retiring at the end of January from the Village of Castorland. A contract will be drawn up with the Village paying \$30 per hour from the time he leaves and returns to his residence. This is to cover us until Chris gets his water/sewer certification.
- A discussion was held regarding the ice rink and we may be able to do it this year with volunteers. Mike and Keith will talk with Nancy Monnat to assist and set up a schedule.
- Sidewalk snow shoveling policy notice is to be posted and published.

APPOINTMENTS: Resignation letter of Village Clerk Rebecca Knight, dated December 2, 2016 was accepted by the Board as effective January 1, 2017. With the Board's approval, and upon motion by Trustee Widrick and seconded by Trustee Schneider, Mayor Michael Monnat appointed Kay Sabo as Village Clerk/Registrar to be effective January 1, 2017. Appointment adopted with all in favor.

Trustee Schweitzer:

A trac phone was purchased for use in reserving the park. The phone number is 315-816-7033. The new e-mail for the reservations is resvecroghan@gmail.com.

A discussion was held regarding the Zachary Zehr memorial donation fund. Keith suggested possibly replacing the basketball hoops, restriping the lines and resealing. He will get a price for these items.

Trustee Ashline:

Granger Paving has not responded to her request for payment for the damage to the Village water line. Dawn will be calling UPO to determine information they have and if Granger called in.

A discussion was held regarding the ball fence. This will be placed on the agenda for the March, 2017 meeting.

The minutes of the regular meeting of November 9, 2016 were approved on motion by Trustee Ashline, seconded by Trustee Widrick with all in favor to adopt the minutes.

The Treasurer's report was reviewed and after discussion, a **motion** was made by Trustee Ashline seconded by Trustee Schneider and carried to approve the report as read. The Budget v. Actual was shared.

Motion made by Trustee Ashline seconded by Trustee Widrick and carried that

General Fund Abstract	#7	195 –211	\$5,827.13
Water Fund Abstract	#7	73 - 80	\$1,638.46
	7A	81 – 84	\$2,668.00
Sewer Fund Abstract	#7	54 – 64A	\$2,508.65
	7A	65 - 68	\$2,890.63
	7B	69 - 78	\$6,723.44

Be forwarded to the Treasurer for payment. Motion passed.

Trustee Ashline offered the following Resolution, seconded by Trustee Schweitzer and carried by a vote of YES 4 - NO 0. Resolve the Village Treasurer be authorized to transfer:

\$70 from A-1410.2 to A-1410.4

\$28 from F-8340.41 to F-8340.1

\$866 from G-9060.8 to G-8110.1

\$315 from G-9060.8 to G-8130.2

\$189 from G-9060.8 to G-8130.41 for the purpose of paying bills.

Clerk's Report.

NONE

There being no further business, the meeting adjourned at 7:41 p.m. on a motion by Trustee Ashline, seconded Trustee Widrick and carried.

The Christmas party was held with pizza and lots of goodies.

Rebecca Knight
Clerk