

Mayor Bruce Widrick called the regular meeting of the Village Board to order at 6:05 p.m. Roll call was taken with the following members present: Mayor Bruce Widrick, Trustees William C. Shambo, David Schneider, Dan Nuffer and Dawn Ashline. Present also were Clerk Elizabeth Jones, Treasurer Charlene Moser, Street and Water Superintendent James Zehr and Public Works Maintenance Worker Keith Bush.

Guests: Kee Proulx representing Lewis County Food Pantry  
Lucille Davoy – Lewis County Food Pantry  
Glen Gagnier - Lewis County Development Corporation representative on the micro-grid study committee for the Village of Croghan

Public Comment: Kee and Lucille requested use of the library basement for their food distribution site for one year for the fee of \$100/year. The board approved on a motion by Trustee Shambo, seconded by Trustee Ashline, with all in favor. Motion passed; vote 4 YES Ashline, Shambo, Schneider Nuffer. NO 0

Glen Gagnier asked the board's permission to access electronic and paper files for village sewer run-time information. The board approved his request.

The minutes of the regular meeting of November 11<sup>th</sup> and special meeting of November 24<sup>th</sup> were approved as presented on a motion by Trustee Nuffer, seconded by Trustee Shambo and carried; vote YES Ashline, Shambo, Schneider, Nuffer to adopt the minutes.

The Treasurer's report was reviewed and after discussion, a motion was made by Trustee Ashline, seconded by Trustee Shambo and carried; vote YES Ashline, Shambo, Schneider, Nuffer to approve the report as read. There are 34 unpaid water bills and 29 unpaid sewer bills. **Motion** made by Trustee Nuffer seconded by Trustee Shambo and carried that General Fund Abstract #7 vouchers #190 to #206 for \$15,550.24; Water Fund Abstract #7 vouchers #78 to #87 for \$1,378.98; Water Fund Abstract #7A vouchers #88 to #89 for \$1,248.74; Water Fund Abstract #7B vouchers #90 to #97 for \$5,382.50; Sewer Fund Abstract #7 vouchers #62 to #66 for \$1,419.94; Sewer Fund Abstract #7A vouchers #67 to #68 for \$1,290.08 be forwarded to the Treasurer for payment. Motion passed; vote 4 YES Ashline, Shambo, Schneider Nuffer.NO 0

Trustee Schneider offered the following Resolution, seconded by Trustee Nuffer and carried by a vote of YES 4, Nuffer, Shambo, Schneider, Ashline - NO 0. Resolve the Village Treasurer be authorized to transfer:

\$99 from A-1420.4 to A-1410.4

\$1,820 from G-8120.45 to G-8120.2 for the purpose of paying bills.

Fire Dept. The board of trustees approved membership to the Croghan Fire Department for Kyle LaVancha on a motion by Trustee Schneider, seconded by Trustee Shambo, with all in favor. Motion passed; vote 4 YES Ashline, Shambo, Schneider Nuffer.NO 0

Appointments Letter of village clerk Elizabeth Jones's resignation dated November 30, 2015 was accepted by the board. Resignation to be effective January 1, 2016. With the board's approval, Mayor Widrick appointed Rebecca Knight as Village Clerk/Registrar to be effective January 1, 2016. With the board's approval, Mayor Widrick appointed Elizabeth Jones as Deputy Clerk/Registrar to be effective January 1, 2016. Both appointments are for the remaining term, to be re-appointed at April 13, 2016 Organizational meeting. Appointments adopted by vote 3 YES, Schneider, Nuffer, Shambo ABSTAIN – Ashline.

On November 30<sup>th</sup> Wesco Insurance Company, per Joyce Zehr, requested a notification regarding Jim Zehr's medical restrictions in his employment with the village. The board issued a memo stating he must have permission by his doctor to return to work without medical restrictions.

There being no further business, the meeting adjourned at 8:30 on a motion by Trustee Shambo seconded by Trustee Ashline with all in favor. Christmas treats were enjoyed by all.

Elizabeth Jones - Clerk