

Mayor Michael Monnat called the regular meeting of the Village Board to order at 6:05 p.m. Roll call was taken with the following members present: Mayor Michael Monnat, Trustees David Schneider, Trustee Ashline, Bruce Widrick, and Trustee Schweitzer. Present also were Clerk Rebecca Knight, Treasurer Charlene Moser, Kay Sabo (Clerk beginning January 1, 2017) Public Works Maintenance Workers, Keith Bush and Chris Nortz.

Keith reported as follows:

- Josh's Restaurant is working on their parking lot. In doing so, they found that the septic tank was in need of replacement. A discussion was held regarding who would be responsible for the payment of the replacement. Research would be done and report back next month.

Trustee Schweitzer:

Spoke about the trac phone research that he had done. Trustee Ashline also had reported research she had done regarding the trac phone. Trustee Ashline made a motion to purchase the trac phone for use for reservations for pavilions for the 2017 season. The motion was seconded by Trustee Schneider with all in favor and the motion carried. Trustee Schweitzer also reported that he would be setting up an e-mail account for the reservations also.

Mayor Monnat reported with discussions being held:

- The interview was completed for the GIS, however they were contacted to advise they needed to re-shoot the interview
- Gleason's have come to pump the septic tanks
- Applications for camping overnight at the Bridge Street Park. Mike will prepare a suggested form for review by the Board members.
- The Lewis County Search and Rescue contract was reviewed. Becky to contact Justin Astafan to meet at the December meeting to answer some questions.
- Library/Food Pantry Agreement was discussed with an increase suggested to Lewis County Opportunities in the amount of \$200. A letter will be drafted and sent.
- The Croghan Fire Department Contract was discussed. A motion was made by Trustee Schneider with a second from Trustee Schweitzer to sign the contract. All were in favor and the motion was carried.
- The library bill was discussed. Mayor Monnat will speak with Eileen at the Library to inquire as to numerous questions the Board had.

Trustee Ashline has been contacted by the Town of Croghan Historian regarding the Sarah Simonet Plaque located at the Al and Darice Boliver property. It was requested that the trees be trimmed so that the plaque is more visible. Mike will talk with Al and Darice Boliver before proceeding.

Trustee Ashline has reviewed the employee handbook, made notes and the Clerk made copies for distribution to all Board members for their review and comment next meeting.

The Christmas party for next month was discussed. Pizza and wings will be provided and anyone wishing to bring something could do so.

A discussion was held regarding the Christmas decorations being hung on the light poles. Keith would contact Tilly Kuhl to put them up the week of Thanksgiving. It was suggested that the Village look into replacing some of the decorations. Trustee Schneider would contact the Village of Carthage to determine where they purchased decorations recently.

A discussion was held regarding winter help. An ad will be placed in the Journal and Republican as soon as possible for a two week period.

The minutes of the regular meeting of October 5, 2016 were approved on motion by Trustee Ashline, seconded by Trustee Widrick with all in favor to adopt the minutes.

Motion by Trustee Ashline and second by Trustee Schneider (2017-3) with all in favor as follows:

**RESOLUTION 2017-3**  
Amend 2016-2017 Budget – November 9, 2016

Introduced by Treasurer Charlene Moser

**WHEREAS**, The Village of Croghan is in receipt of money in the amount of \$11,270.00 from the sale of excess goods. These funds are in excess of the amounts originally anticipated during the preparation of the Budget for Fiscal Year 2016-2017 in the amount of \$4,270.00

**THEREFORE, be it RESOLVED** that the Treasurer is instructed to amend the Budget for Fiscal Year 2016-2017 to increase the revenue for account code A- 2665 Sale of Equipment from \$7,000.00 to \$11,270.00. This action will increase the total Revenue for the General Fund to \$296,008.27.

**Be it further RESOLVED** that the Treasurer is instructed to amend the Budget for Fiscal Year 2016-2017 to increase the expenditure amount for account code A-1640.2 Garage Equipment from \$0.00 to \$4,270.00. This action will increase the total Expenditures for the General Fund to \$296,008.27.

**Now, Therefore Be It RESOLVED**, that this resolution take effect immediately.

**Motion** to adopt this Resolution made by Trustee Ashline, seconded by Trustee Schneider and adopted. Vote YES 4 – NO 0. Motion carried.

The Treasurer's report was reviewed and after discussion, a **motion** was made by Trustee Widrick seconded by Trustee Schweitzer and carried to approve the report as read. The Budget v. Actual was shared.

**Motion** made by Trustee Ashline seconded by Trustee Schneider and carried that

General Fund Abstract	#6	172 – 189	\$3,499.70
General Fund Abstract	#6A	190 – 194	\$2,301.99
Water Fund Abstract	#6	64 - 70	\$1,658.41
Water Fund Abstract	#6A	71 – 72	\$1,519.96
Sewer Fund Abstract	#6	46 - 51	\$13,528.48
Sewer Fund Abstract	#6A	52 – 53	\$1,290.08

Be forwarded to the Treasurer for payment. Motion passed.

Trustee Ashline offered the following Resolution, seconded by Trustee Widrick and carried by a vote of YES 4 - NO 0. Resolve the Village Treasurer be authorized to transfer:

- \$30 from A-1355.4 to A-1410.4
- \$61 from A-3310.4 to A-1640.41
- \$10 from A-3310.4 to A-7140.43

Clerk's Report.

NONE

There being no further business, the meeting adjourned at 7:50 p.m. on a motion by Trustee Ashline, seconded Trustee Widrick and carried.