

Mayor Bruce Widrick called the regular meeting of the Village Board to order at 6:05 p.m. Roll call was taken with the following members present: Mayor Bruce Widrick, Trustees William C. Shambo, David Schneider, Dan Nuffer and Dawn Ashline. Present also were Clerk Elizabeth Jones, Treasurer Charlene Moser, Public Works Maintenance Worker Keith Bush, and Street and Water Superintendent James Zehr.

Jim described his summer hospitalizations during his continuing medical leave of absence. Jim left at 6:40.

The minutes of the regular meeting of September 9<sup>th</sup> were approved as presented on a motion by Trustee Nuffer, seconded by Trustee Shambo and carried; vote YES Ashline, Shambo, Schneider, Nuffer to adopt the minutes.

The Treasurer's report was reviewed and after discussion, a motion was made by Trustee Shambo seconded by Trustee Nuffer and carried; vote YES Ashline, Shambo, Schneider, Nuffer to approve the report as read. Charlene reported there are 32 unpaid tax parcels 42 water and 47 unpaid sewer bills. The Budget vs. Actual report was distributed. The county treasurer's office notified the village of an increase in hospitalization total monthly premium to \$1,649.95. The village contribution (80% to a cap of \$12,500) means an increase in current employee contribution.

**Motion** made by Trustee Shambo seconded by Trustee Nuffer and carried that General Fund Abstract #5 vouchers #160 to #173 for \$3,350.33; General Fund Abstract #5A vouchers #173 to #174 for \$624.37; General Abstract #5B vouchers #175 to #176 for \$24,613.37; Water Fund Abstract #5 vouchers #58 to #66 for \$1,134.13; Water Fund Abstract #5A voucher #65 to #67 for \$1,297.18; Sewer Fund Abstract #5 vouchers #46 to #50 for \$30,890.66; Sewer Fund Abstract #5A voucher #50 to #52 for \$629.76; Sewer Fund Abstract #5B voucher #53 for \$1,041.66 be forwarded to the Treasurer for payment. Motion passed; vote 4 YES Ashline, Shambo, Schneider Nuffer. NO 0

Trustee Ashline offered the following Resolution, seconded by Trustee Nuffer and carried by a vote of YES 4, Nuffer, Shambo, Schneider, Ashline - NO 0. Resolve the Village Treasurer be authorized to transfer:

- From A-5142.1 to A-7145.1 - \$890.00
- From F-8340.13 to F-8330.12 - \$700.00
- From F-1990.4 to F-8340.2 - \$521.00
- From F-9030.8 to F-9050.8 - \$106.00
- From G-8120.13 to G-8120.12 - \$585.00
- From G-1990.4 to G-8120.2 - \$380.00 for the purpose of paying bills.

Maintenance Keith Bush reported that the hydrant flushing has been done. Community Service students from BRCS painted many of the village's hydrants. Keith suggested purchasing a 4-wheeler for use at the sewer beds. Keith will talk to salesman from Lowville Lawn & Sports to see about trade-in with the John Deere tractor in our inventory. Keith suggested enclosing the pavilion at the sewer plant for storage of spare equipment. Discussion was tabled.

A representative from Bernier Carr spent three hours training Keith on the GPS machine during last week.

After discussion, the Village Board **Resolved**: to accept the Lewis County Board of Elections proposal to run the Village Election for Croghan in March of 2016. Motion introduced by Trustee Dawn Ashline, seconded by Trustee William C. Shambo, with all in favor – Vote YES, Shambo, Ashline, Schneider, Nuffer.

The offices to be filled are two trustees and the mayor.

Clerk The village has received a file from law firm Willkie, Farr & Gallagher. The title is 93-709 BONDS, Municipal Sewer Project, dating back to 1988. The firm purged this type of file. The clerk stored the folder in the cabinet of the village office.

Trickler The board agreed that a letter should be sent to all water customers informing them of the trickling policy of the village. Text is as follows:

Dear Water Customer:

**If you have experienced a frozen service line in your water system and foresee trickling water a necessity this winter, please contact the Village of Croghan in writing at PO Box 391, Croghan, NY 13327 before November 25, 2015. The Village of Croghan will not be responsible for frozen water lines or water meters nor for the damages caused thereby.**

**If you are a landlord, it is your responsibility to inform your tenant.**

Thank you  
Village Board of Trustees

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*If you will be trickling your water, please indicate your intentions below: sign, date and mail to the above address.*

\_\_\_\_\_ **I anticipate needing to trickle my water to prevent frozen water pipes this winter.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print name** \_\_\_\_\_

Paving has been completed on Red Pine Lane and Fire Hall St. Motion by Trustee Schneider, seconded by Trustee Ashline to pay the vendors, and apply to CHIPS to recoup the cost. All were in favor.

Trustee Ashline made a motion to enter Executive Session at 9:00 p.m. to discuss personnel duties of Public Works Maintenance Worker and Street and Water Superintendent. Trustee Shambo seconded and the motion passed unanimously – Vote YES 4 Nuffer, Ashline, Shambo, Schneider. NO -0

Trustee Shambo made a motion to adjourn the Executive Session at 9:20 p.m. Trustee Schneider seconded and the motion passed unanimously. Vote YES 4 Nuffer, Ashline, Shambo, Schneider. NO -0

Open Session resumed.

Bridge Street Trustee Schneider reported that Tuscarora Construction Co. has completed repairs to the sewer pipe at Bridge St. Heat will be traced and covered by next week.

There being no further business, the meeting adjourned at 9:30 on a motion by Trustee Ashline seconded by Trustee Nuffer with all in favor.

Elizabeth Jones - Clerk