

State of New York  
Village of Croghan  
County of Lewis  
Village Board Meeting

January 9, 2019

**Attendance:** Mayor: Mike Monnat  
Trustees: Bruce Widrick, Lloyd Richardson, Linda Nortz, Matt Nortz @ 6:13pm  
Clerk: Nancy Martin  
Treasurer: Charlene Moser  
Village Maintenance Keith Bush @ 7:00 pm

**Excused:** Village Maintenance: Chris Nortz  
Deputy Clerk: Liz Jones

6:05 pm Mayor Monnat opened the meeting.

**Treasurer Report:**

- Motion made by Trustee Bruce Widrick and seconded by Trustee Lloyd Richardson to accept treasurers report as presented, and carried.
- Motion made by Trustee Linda Nortz, seconded by Bruce Widrick and carried for Resolution to Amend the Budget as follows:

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**RESOLUTION 2019-2**

Amend 2018-2019 Budget January 9, 2019  
Introduced by Charlene Moser, Treasurer

**WHEREAS,** The Village of Croghan incurred water meter and software purchase and Accessed the General Fund balance in the amount of \$34,915.00 These expenses are in Excess of the amounts originally anticipated during the preparation of the Budget for Fiscal Year 2018-2019.

**THEREFORE, be it RESOLVED** that the Treasurer is instructed to amend the Budget For Fiscal Year 2018-2019 to increase revenue for account code A-Unexpended Balance from \$25,385.00 to \$60,300.00. This action will increase the total Revenue for the General Fund to \$324,919.00.

**Be it further RESOLVED** that the Treasurer is instructed to amend the Budget for Fiscal Year **2018**-2019 to increase the expenditure amount for account code A-9901.9 Transfer to Other Funds from \$0.00 to \$34,915.00. This action will increase the total Expenditures for General Fund to \$324,919.00.

**Be it further RESOLVED** that the Treasurer is instructed to amend the Budget for Fiscal Year 2018-2019 to increase the revenue for account code F-5031 Interfund Transfers from \$57,668.00 to \$92,583.00. This will increase the total Revenue for the Water Fund to \$206,512.00.

**Be it further RESOLVED** that the Treasurer is instructed to amend the Budget for Fiscal Year 2018-2019 to increase the expenditure amount for account code F-8340.2 Transportation & Distribution Equipment Expense from \$55,200.00 to \$90,115.00. This Action will increase the total Expenditures for Water Fund to \$206,512.00.

**Now, Therefore Be It RESOLVED,** that this resolution take effect immediately.

- Motion made by Trustee Lloyd Richardson and seconded by Trustee Linda Nortz to pay bills as presented and carried.
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|---------------------------|------------------|-------------|
| General Fund Abstract #8  | vouchers 191-216 | \$4552.22   |
| General Fund Abstract #8A | vouchers 203-208 | \$2827.53   |
| Water Fund Abstract #8A   | vouchers 71-73   | \$553.11    |
| Water Fund Abstract #8    | voucher 66-78    | \$13,087.75 |
| Sewer Fund Abstract #8    | vouchers 53-59   | \$2461.59   |
- Charlene reports Water Meter Fund has been closed. Beaver Falls has paid their water bill, \$250.00 rent received from the food pantry, CHIPS money in the amount of \$36,182.25 has been received and deposited.

**Clerk and Deputy Clerk Report:**

- Motion made by Trustee Bruce Widrick and seconded by Trustee Lloyd Richardson to approve minutes of December 12, 2018 and carried.
- Motion made by Trustee Bruce Widrick and seconded by Trustee Matt Nortz to make budget transfers and carried.
- Transfers made from General Fund:  
\$1355.00 FROM A-5142.1 to A-1640.12
- The following Croghan Fire Department representatives signed their Oath of Offices on December 13, 2018
  - Chief: Steve Monnat
  - 1<sup>st</sup> Assistant: Mike Hoch
  - 2<sup>nd</sup> Assistant: Kevin Austin
  - 3<sup>rd</sup> Assistant: Colby Rivers

**Trustee Report:**

- Trustee Lloyd Richardson will follow-up on No Parking signs

**Maintenance Report:**

- Report by Keith Bush that lift pump by Beaverite has been fixed. New pump as backup has been purchased.
- A tree fell on the fence at the Water Plant that has been taken care of.
- Keith will make sure with the impending cold temperatures that the heat tape for the water pumps is working.
- Keith also reports the mud pump has been repaired, water sampling has been completed and new alarm ordered for Shady Ave lift pump
- Lift pump on Bridge Street is operating on only one pump. A new pump has been acquired and will be installed in the near future. An additional pump will be ordered to have for emergency inventory.

**Mayor Report**

- No applications were received regarding the maintenance position. Mayor Monnat suggested a Permanent Part Time Maintenance Position be considered, that may alleviate the need for spending extra funds on summer help.
- Holly and Joe Aucter will be Volunteer Ice Rink Managers and Monnat and Nortz Service Station in Croghan has graciously agreed to provide all needed propane for the Zamboni for the winter season at no cost to the Village. The Board Members Thank Monnat and Nortz for this generous contribution to the Village.
- Mayor Monnat discussed the wages that will need to be paid during next season to lifeguards with the NYS minimum wage increase. It was decided that Charlotte Schweitzer will be invited to next months Board meeting to discuss options.
- Mayor Monnat also reports that Chris Nortz will be seen on 11 January for a status update on returning to his Maintenance position for the Village. It will be discussed with Chris to get certification done and during this time, Mark Birchenough and Derek Mellnitz will step up.
- Mayor Monnat also reminds the Board that National Grid Commitment will be discussed and finalized at February Board Meeting
  
- Due to the pending Absenteeism for the next scheduled Board Meeting on February 13<sup>th</sup> there will not be a Quorum, so meeting will be moved to Tuesday, February 12<sup>th</sup> 2019 instead. Notice will be sent to the Lowville Journal as well as Notices in the Village and on the Village Website of said change.
  
- Motion to adjourn by Trustee Lloyd Richardson seconded by Trustee Bruce Widrick and carried at 8:07pm.

Respectfully Submitted By

Nancy A Martin , Village Clerk