

Mayor Julie Robinson calls the meeting to order at 6:01pm with the pledge of allegiance.

**Attendees:**

**Mayor**

Julie Robinson

**Trustees**

Dawn Ashline

Lloyd Richardson

Linda Nortz

Keith Bush

**Staff**

Charlene Moser, Treasurer

Robin Grunert, Clerk

Liz Jones, Deputy Clerk

Mitch Robinson, Village Maintenance

**Guests and Public Comment**

Brad Gydesen addressed the Board that after the hydrant flush last month, he had issues with Iron in the water that ruined some of his white clothes. He had installed a filtration system for \$2,735.16 and was hoping the Village would pay for the system. Since the Village only supplies the water, the Village cannot pay water users for filtration systems that they chose to install on their own. Robin will send a letter to Mr. Gydesen explaining their decision.

Scott Moshier addressed the Board regarding his purchase of the old fire hall on fire hall street and was questioning using Village parking once he converts the upstairs to residential apartments. Since there is no overnight parking in the winter (November – April) within the Village parking areas, this would not be possible.

Rich Knight addressed the Board requesting the Board consider a 5% increase in the fire contract amount for 2025, and additional 3%, 2% & 2% respectively for 2026-2028. With upcoming changes to OSHA regulations, they are trying to be proactive to meet the requirements coming their way. They are currently working on their 5 year plan and will keep the Board updated. The increase will be reviewed during budget workshops. The Executive Board of the department has issues with the Arlington being condemned and then for some reason, no longer condemned. He will be asking what authority the fire department itself has with getting the building condemned as it is a fire hazard and obviously unsafe as it stands currently.

Brett McVoy reported that the WIIA grant has been accepted by the Village, which was the best funding package the Village could have hoped for. He suggested that the Village notify the Town of New Bremen of the award. The balance of the project qualified for 0% financing of \$4.9 Million over 30 years. Brett will be back at the December meeting with the amendment to the Engineering contract to be able to go out to bid in 2025.

**Maintenance Report:** Mitch reported that the lead line service letters went out to residents with unknown lines from the curb stops. The outlet for the Village Christmas tree has been installed. The trench box has been ordered and the cost may be split with the Hamlet of Beaver Falls.

He is still not having any luck getting the correct sand for the sewer pond. He is waiting until spring to see if any of the contacted sand companies can deliver the correct sand specs.

Dump truck repairs are almost complete. The mechanics recommend that the truck be sandblasted and painted before next winter, and \$2,200 should be added to the budget next year. All but 4 water meters that needed replacing have been replaced. The cost for the next lift pump station is \$52,133.84 and depending on the delivery date will need to be added to next years budget, or taken out of reserve funds.

**Motion** by Trustee Bush seconded by Trustee Richardson to approve the purchase of the lift pump station. All in favor.

### **Treasurer's Report**

Treasurer's report is included in the packet. Charlene reported on the unpaid Village taxes that need to be re-levied back to the County. There was a total of 15 properties and a total of \$9,699.52 being turned back over. **Motion** by Trustee Ashline seconded by Trustee Bush to re-levy the unpaid taxes. All in favor.

There is an issue with meter number 330A, the old Lehman Barn on Erie canal road. Resident states the meter was unhooked a couple of years ago and is refusing to pay the \$156.00. Mitch will need to check and see if we ever received the meter.

**Motion** by Trustee Ashline seconded by Trustee Bush to accept the treasurer's report. All in favor

**Motion** by Trustee Ashline seconded by Trustee Nortz to make necessary transfers. All in favor.

### **Clerk's Report**

Robin reported that the results of the election may not be known until Thanksgiving.

**Motion** by Trustee Ashline and a second by Trustee Bush to approve the minutes of October 9<sup>th</sup> meeting. All in favor.

**Motion** by Trustee Richardson seconded by Trustee Bush to pay the bills. All in favor.

With Erin Murphy's resignation and the appointment of Robin Grunert as the Village Clerk, Carthage Federal Savings and Loan would need a motion to add Robin Grunert as a signer to all Village bank accounts and to remove Erin Murphy as a signer from all bank accounts.

**Motion** by Trustee Ashline and a second by Trustee Bush to approve the changes to the bank accounts. All in favor.

### **Mayor's Report**

Christmas tree lighting will be December 7<sup>th</sup> at 7:00pm next to the library.

Ian Gilbert will meet with the Board if they feel it is necessary if he is appointed Village Attorney in December.

The Mayor and the Board will not entertain any further discussions with Bruce Tabolt regarding sewer drains on the farm on Bank Street. If Bruce wishes to continue discussions, he will be advised to retain an attorney and discuss with the Village attorney.

The Board discussed their concerns with the new LED streetlights, and how it is taking too long for NYPA to detect an outage, and too long to send a crew out to fix any outages. We will be looking to see what avenues are available to make the streetlight repairs quicker.

The Mayor has signed the Letter of Intent to participate with Lewis County on the Hazard Mitigation Plan. Trustee Nortz will plan to attend the meeting on the 19<sup>th</sup>.

### **Trustee Report**

Lloyd has tabled the installation of the shuffleboard until the spring. The DPW performance review will be done at the December meeting.

The No Parking Signs in front of businesses on main street has hit a snag and Linda is working on drawing up a plan to present to the DOT.

Keith updated the Board that there really is no law regarding Jake Brake use in the Village.

Discussions were had for any edits to the Employee Handbook, Rules of Procedure, and Code of Ethics. Edits will be made for December's organizational meeting.

### **Adjournment**

Motion by Trustee Richardson with a second by Trustee Bush to adjourn the meeting at 8:45pm. All in favor.

Respectfully submitted, Robin Grunert, Village Clerk