

May 27, 2026

Mayor Bush called the special meeting to order at 6:03pm with the pledge of allegiance. The Special Meeting was held to address year-end fiscal matters and approve outstanding bills necessary to close out the 2025–2026 fiscal year.

Attendees:

Mayor

Keith Bush

Trustees

Dawn Ashline

April Hayes - Arrived 6:30pm

Mitch Robinson

Kylea Goff

Staff

Betsy Boliver, Clerk

Liz Jones, Deputy Clerk

Charlene Moser, Treasurer

Brandon DeLong, DPW Supervisor (Absent)

Travis Waldron, Village Maint

Floor/Discussion:

There was no public attendance and therefore no Floor/Discussion.

Maintenance Report:

The Board discussed the Public Works Department and related personnel matters, including employee roles and responsibilities.

Treasurer's Report:

Budget transfers were discussed. **Motion** by Trustee Ashline and seconded by Trustee Goff to make the necessary transfers. All in favor.

Charlene reported that, due to numerous unbudgeted expenses, the Village was unable to transfer funds into CDs at the close of this fiscal year.

Clerk's Report:

Motion by Trustee Goff and a second by Trustee Ashline to pay the bills. All in favor.

It was noted that the previous owner of the car wash had an agreement with the Village as an outside user connected to the Village sewer line. The Board discussed whether a new agreement would be required for the new owners and ultimately determined that no new agreement was necessary. It was also noted that the only other outside user connected to the Village sewer system is located at 6948 Convent Street.

A **motion** was made by Trustee Robinson and seconded by Trustee Ashline to grandfather the properties located at 6957 Kirschnerville Road and 6948 Convent Street as existing outside users of the Village sewer system and to prohibit any additional outside users in the future. All in favor.

Mayor's Report:

The Board discussed opening and operating the food stand under the Village. Trustee Ashline and Trustee Hayes offered to assist with training employees and developing a menu. A **motion**

was made by Trustee Robinson and seconded by Trustee Goff to authorize Trustee Ashline and Trustee Hayes to hire four laborers and move forward with opening the food stand. All in favor.

Village Attorney Ian Gilbert requested that the Board review the Intermunicipal Agreement (IMA) with the Town of New Bremen for the new water district. It was noted that the agreement contains dates and late fee percentages that differ from those currently in use by the Village. Charlene will contact Ian to request the necessary revisions. Mayor Bush also noted that Ian may be accepting a new position, and if so, the Village will need to find a new Village attorney.

The proposed Zoning Law was discussed. It was noted that a public hearing had been held and the Board's proposed changes had been incorporated into the draft. Questions were raised regarding enforcement of the proposed law and existing Village laws. A **motion** was made by Trustee Ashline and seconded by Trustee Hayes to table the proposed Zoning Law for six months while focusing on enforcement of existing Village laws. All in favor.

Charlene briefed the Board on her conversation with Jon Roes, Building & Codes Director, regarding condemned buildings and the process for cleaning up a property. The Board will discuss the matter further at the June meeting.

Trustee Reports:

Trustee Ashline inquired about the status of the new meter reader. Charlene reported that Deb Richards plans to order a new meter reader after June 1 and will be coming in June to provide training. It was also noted that a water meter needs to be installed at the pool. Mayor Bush will have Brandon obtain pricing for a new 2-inch meter.

Trustee Robinson reported that Jasin Carroll is able to produce the sand needed for the sand bed replacement project. The sand will be tested, and an update is expected by the next Board meeting. An advertisement should be placed in the newspaper requesting bids for cleaning the sand beds.

A **motion** to adjourn the meeting at 7:27pm was made by Trustee Robinson and seconded by Trustee Hayes. All in favor.

Respectfully submitted,

Betsy Tabolt Boliver