

May 13, 2026

Mayor Bush called the meeting to order at 6:02pm with the pledge of allegiance.

Attendees:

Mayor

Keith Bush

Trustees

Dawn Ashline

April Hayes

Mitch Robinson

Kylea Goff (Absent)

Staff

Betsy Boliver, Clerk

Liz Jones, Deputy Clerk

Charlene Moser, Treasurer

Brandon DeLong, DPW Supervisor

Travis Waldron, Village Maint (Absent)

Also in attendance: Mickey Dietrich, Trish Michael, Hollie Petrus

Floor/Discussion:

Trish Michael and Hollie Petrus, the new owners of the car wash, discussed plans to construct an addition and convert the building into a fitness studio. In order to carry out this project, a septic tank is needed. Trustee Robinson confirmed a septic was never installed due to the fact the car wash did not have restrooms. Trish and Hollie will be installing two toilets, so a 1,000 gallon tank will be required. The Board reminded them that the homeowner is responsible for the connection from the building to the septic tank, while the Village is responsible for the connection from the septic tank to the main line. A **motion** was made by Trustee Ashline and seconded by Trustee Robinson to approve the septic installation. All in favor.

RACOG representative Mickey Dietrich informed the Board that a change in office personnel has caused delays in the creation of the Village's website. The plan is to get the project approved at the next meeting on May 28 at 6:00pm in Castorland. Following approval, it will take approximately one month to obtain a .gov domain. Brian Phelps will contact the Village when they are ready to move forward. Mickey also gave an overview of RACOG programs involving area youth. They are looking for more funding to hire more staff to expand their services.

Maintenance Report:

Brandon was unable to attend so his report was in the Board's packet. A water break on the Erie Canal Road was resolved after replacing a copper pipe.

Brandon, Charlene, and Trustee Ashline met with Jim Taylor regarding the backstop fencing replacement. Jim will fabricate the backstop in his shop and install it in June to minimize ball game interference. Little League volunteered their time helping around the parks with various jobs such as leveling stone dust, cleaning up, and painting.

A **motion** was made by Trustee Ashline and seconded by Trustee Hayes to keep John Lehman on as the Village Wastewater Operator and to cover the cost of his renewal and training expenses. All in favor.

Rural Water is hosting another apprenticeship class beginning in November 2026. The class is free of charge, excluding the cost of books, and will be held in West Carthage. The apprenticeship program runs for two years, with meetings held once per month from 9:00am to 2:00pm, excluding winter months. A **motion** was made by Trustee Ashline and seconded by Trustee Hayes to approve Brandon and Travis to attend the training and to authorize the purchase of two sets of books. All in favor.

Brayden Monnat has been working a few evenings and has completed most of the mowing, along with some smaller tasks. Brandon also noted the wedding ring that was found over the winter remains unclaimed. The Board suggested placing it in a baggie, documenting the date and location where it was found, and placing it into storage.

Treasurer's Report:

Budget transfers were discussed. **Motion** by Trustee Ashline and seconded by Trustee Robinson to make the 14 necessary transfers. All in favor.

Charlene reported 51 outstanding sewer invoices. She also updated the Board on the Village's active enrollment in the New York State Local Retirement System.

Charlene suggested that the Village follow up on the cleanup needed at the Tabolt property on Bank Street. The property has been condemned for several years, and she believes it is the Village's responsibility to complete the cleanup and invoice the property owner. The Board did not feel it was a priority at this time but agreed to look into the matter further. Charlene offered to contact the Building Codes Department for additional information.

The treasurer's report was included in the Board's packet. **Motion** by Trustee Hayes and seconded by Trustee Robinson to accept the treasurer's report. All in favor.

An end-of-fiscal-year meeting was scheduled for Wednesday, May 27 at 6:00pm to close out the 2025-2026 budget.

Clerk's Report:

Betsy informed the Board that a community member recently inquired about donating toward improvements to the Village "Welcome" signs, which are beginning to show signs of wear. The Board discussed the possibility of repainting the signs as an alternative to full replacement. Mickey suggested checking with BOCES as students there complete various local projects. He also mentioned that the Home Depot Foundation sponsors municipality projects quarterly and labor costs are covered as well. The Board will explore the different options.

Previously, former Trustee Nortz oversaw the Codification project. The Board appointed Trustee Goff to take over. Since Deputy Clerk Liz assisted Trustee Nortz, she agreed to assist Trustee Goff as needed.

Motion by Trustee Robinson and a second by Trustee Hayes to approve the minutes of the April 8, 2026 meeting. All in favor. **Motion** by Trustee Robinson and a second by Trustee Ashline to pay the bills. All in favor.

Mayor's Report:

Mayor Bush reported there has been no interest in the food stand. The Board discussed the possibility of the Village operating the stand upon hiring summer help. Liz offered to check with NYCOM regarding the legalities of hiring youth employees. Trustees Ashline and Hayes will contact the Department of Health and explore food options. Trustee Hayes will also handle scheduling, while Charlene offered to manage the cash drawer. A **motion** was made by Trustee Robinson and seconded by Trustee Hayes to have the Village operate the food stand.

The Croghan Street Fair will be held June 18 and September 20 at St. Stephen's. The Street Fair Committee requested that the Village provide picnic tables and garbage cans again this year. The Board approved the request.

Barton and Loguidice submitted a water project update. Ian Gilbert, Village attorney, requested the Board give some final instruction on the IMA with New Bremen for the water district. The Board agreed to review this and discuss at the Special Meeting on May 27. The Proposed Zoning Law adoption was tabled for two weeks and will also be discussed at the Special Meeting.

Trustee Reports:

Trustee Ashline would like a notice placed on the Village Facebook page reminding the community there are cameras in use and that parents may be contacted if issues arise. The Board would also like "Security Cameras in Use" signs placed around the Village facilities.

Trustee Hayes briefly discussed her Google share calendar for scheduled park activities.

Trustee Robinson asked for a Neptune update. Charlene said the meter reading networking software was approved in the budget, so she has notified Jim Pierce. A loaner unit is on the way, and Deb Richards will install the new software. Trustee Robinson also suggested getting the trailer sandblasted and painted, as it is showing signs of rust. The Board agreed it would be a good idea and will have Brandon obtain quotes from Randy Herzig and Jack Zehr.

A **motion** to adjourn the meeting at 7:58pm was made by Trustee Robinson and seconded by Trustee Hayes. All in favor.

Respectfully submitted,

Betsy Tabolt Boliver