

June 10, 2026

Mayor Bush called the meeting to order at 6:02pm with the pledge of allegiance.

Attendees:

Mayor

Keith Bush

Trustees

Dawn Ashline

April Hayes (Absent)

Mitch Robinson

Kylea Goff

Staff

Betsy Boliver, Clerk

Liz Jones, Deputy Clerk

Charlene Moser, Treasurer

Brandon DeLong, Village Maint

Travis Waldron, Village Maint

Also in attendance: Robin Grunert, Heidi Lehmann, Evan Lyndaker, Jason Grunert, and Tristan Tabolt.

Floor/Discussion:

Evan Lyndaker inquired about operation of the concession stand and informed the Board that a food truck will be attending a couple of the scheduled ball tournaments.

Jason Grunert attended on behalf of Buckingham Hardware. He explained that on Mondays, Wednesdays, and Fridays, the business uses a forklift to unload and reload supplies, which has resulted in a complaint regarding the use of a motorized vehicle on the sidewalk. The Board discussed possible solutions with Jason and recommended that, going forward, cones be placed along the shoulder of the road to temporarily block parking so the forklift can operate from the roadway rather than the sidewalk.

Robin Tabolt owns the property located at 6910 Bank Street, which has been condemned for approximately 13 years due to hoarding, and no cleanup plan is currently in place. Tristan Tabolt attended on Robin's behalf and expressed concerns regarding the cost and magnitude of the cleanup. The Board discussed several options with Tristan and agreed to allow 90 days for cleanup efforts to begin. If no progress is made within that time, the Village will proceed with legal action, which may include hiring the cleanup to be completed and assessing the cost to the property owner.

Tristan also inquired about the damaged Village fence located on his family's property adjacent to the sewer plant. The Board agreed that the damaged fencing should be removed. Going forward, the sewer plant gate will remain locked, as unauthorized vehicles have been observed using the access road and leaving garbage behind. The lock combination will be provided to all authorized users.

Village of Castorland Mayor Heidi Lehmann and Village Clerk Robin Grunert presented the Board with the idea of sharing DPW employees for water and sewer operations. Castorland would

require assistance for approximately two hours each workday, with the exception of Wednesdays, which would require three hours, and would reimburse mileage. The Board was receptive to the proposal and agreed to discuss it further. Castorland will prepare a draft IMA for the Board's consideration.

Maintenance Report:

Brandon reported that increased logging truck traffic using the sewer plant access road has caused damage to the road and the edges of nearby lawns, resulting in resident complaints. It was noted that Joe Lyndaker was granted permission to use the access road several years ago, when traffic was much lighter. The Board asked DPW to meet with Joe to discuss the concerns. If the issues cannot be resolved, the Board will consider revoking access.

Three bids were submitted for the replacement of a rotting post located at the ice rink. **Motion** was made by Trustee Ashline and seconded by Trustee Robinson to award the job of replacing the ice rink post to Cody Houppert. All in favor.

Brandon reported that he is in the process of obtaining estimates to have the Village trailer sandblasted and painted. He also reported that the Croghan pool has been filled and remains on schedule for opening day. A tree that had fallen across the Bridge Street Park trail has been removed.

Brandon also reported that the fecal coliform test at the sewer plant did not pass. Shawn McCarthy indicated the issue was likely due to sludge buildup. He is hopeful there will be no issues when the system is retested.

Tim from TW Septic has begun cleaning the septic tanks, as they were packed full. The work is expected to take approximately three days to complete.

The Board reviewed pricing for two-inch water meters. The purchase will be considered as part of next year's budget or, if finances allow, at the end of the current fiscal year.

The Board discussed needed repairs at Basselin Cemetery. The concrete is deteriorating, and the fence along the rear of the cemetery has fallen down. The Board agreed that the fence should be removed rather than replaced. It was also reported that the tree in front of the Beehive had fallen, and the Board agreed that the remaining portion of the tree should be removed. In addition, the tree grates were noted to be rusted, broken in places, and difficult to work around. The Board will inspect them.

The speed sign on Convent Street will be moved in the opposite direction and eventually moved to Bridge Street.

Treasurer's Report:

Charlene discussed budget transfers. **Motion** by Trustee Ashline and seconded by Trustee Goff to make the necessary transfers. All in favor.

There are currently 44 outstanding sewer bills. In addition, 15 water bills and 14 sewer bills from the previous year were relieved onto the Village tax bills.

She also reported that she spoke with Village Attorney Ian Gilbert to clarify the due dates and late penalties outlined in the IMA with the Town of New Bremen.

The water meter upgrade project is progressing, and a new water billing spreadsheet is being developed. The current Nomad device will no longer work, and an Android tablet will be needed prior to the June 24 meeting with Deb Richards of Ti Sales. Charlene will contact Deb to obtain the required tablet specifications.

The Village is still waiting for online access to the New York State and Local Retirement System, as the agency appears to be experiencing technical difficulties.

The treasurer's report was included in the Board's packet. **Motion** by Trustee Ashline and seconded by Trustee Goff to accept the treasurer's report. All in favor.

Clerk's Report:

Betsy shared information on available grant opportunities and provided the Board with contact information for grant writer Sarah Bullock, who is available for contracted grant writing services. The Board was receptive to the information and requested additional information regarding the cost of her services.

Motion by Trustee Robinson and a second by Trustee Ashline to approve the minutes of the May 13, 2026 meeting. All in favor.

Motion by Trustee Robinson and a second by Trustee Goff to approve the minutes of the May 27, 2026 Special meeting. All in favor.

Motion by Trustee Ashline and a second by Trustee Robinson to pay the bills. All in favor.

Mayor's Report:

Mayor Bush reported on the water project update received from Barton & Loguidice.

The Board discussed the County's role in enforcing the Village's 2022 Property Maintenance Law. Building & Codes Director Jon Roes informed the Village that no IMA is on file and that the County will not enforce the Village's Property Maintenance Law. Betsy will contact Jon to seek clarification regarding the previous agreement between the County and the Village.

Trustee Reports:

Trustee Ashline reported that she is continuing to gather quotes for replacement of the Village Welcome signs.

Trustee Goff discussed eligible uses for CHIPS funding. She noted that sidewalk replacement is an eligible expense and will inspect sections of sidewalk in need of repair.

Trustee Robinson reported that he has not yet heard back from Jasin Carroll regarding the sand for the sand bed replacement project. He will follow up this week and obtain a sample for testing.

A **motion** to adjourn the meeting at 7:34pm was made by Trustee Ashline and seconded by Trustee Goff. All in favor.

Respectfully submitted,

Betsy Tabolt Boliver