

State of New York  
Village of Croghan

Village Board Meeting

August 9, 2023

Mayor Julie Robinson called the regular meeting to order at 6:00 PM with the Pledge to the flag.

**Attendance**

Mayor	Julie Robinson
Trustees	Dawn Ashline
	Keith Bush : arrived at 6:11pm
	Linda Nortz
	Lloyd Richardson
Clerk	Nancy Martin
Treasurer	Charlene Moser
Deputy Clerk	Liz Jones
Village Maintenance	Mitch Robinson

The meeting was held at the Village Garage

Guest: Tom Kalamas attended from 6pm until 6:27 pm to update the Board on discussions at the last meeting. The process for gathering infrastructure information for water lines and uploading it to a GIS system. Sewer infrastructure information will have to be done manually with an ipad and gps measurements and will then be applied over a map. He will keep in touch with Trustee Richardson and Mitch. This technology will be helpful in the coming years when the current knowledge held may no longer be available or in office. It will provide more detailed and up to date information in an electronic form, rather than the current paper forms being used.

**Maintenance Report**

Update of the Control Panel for the water plant is that the panel has arrived and has been installed and running. Does need some fine tuning which is in progress.

All trees and stumps have been taken care of and there are still some sidewalk repairs that are pending completion that will be completed next week.

New DEC representative and inspection was done. Mitch was advised she does think current chlorine tablets are acceptable. They produce a toxic gas, and need to say waste water tablets which previously gave a low residual reading. She will check more into it and get back with him.

Mitch updated the Board on the playground. Kris Moore has been out of town and he's working his way back. Hoping next week he will be in this area, and prep work can be completed.

Tim Baker is within days of starting the parking lot by the library.

The alarm by Red Rooster went off but all was fine and working. Meter was reset and both pumps were running and all was fine but the light came on again. One pump will not kick on... the other pump was picking up the slack. There was a bad wire, and that was the problem. It should be prioritized with the lift station on Shady Ave to be replaced. Right now it is working fine. Process will start on getting quotes to replace the lift station at that site, as well as Shady Ave to include control panel, pumps and flow meter. Sealed bids will be requested by Clerk Martin to remove and replace both lift stations.

Neptune software , the program that is used to read water meters will still work but will no longer be supported. New License amount is pending.

### **Treasurer's Report**

The treasurer's report was read, Trustee Ashline made a motion to accept the treasurer's report as stated and seconded by Trustee Bush with all in favor.

In a motion by Trustee Nortz and seconded by Trustee Richardson to make any needed transfers. The following transfers will be made:

General Fund  
\$23.00 from A-1990.4 to A-1355.4  
\$176.00 from A-1990.4 to A-1460.4  
\$15.00 from A-1990.4 to A-8160.4

The AUD, annual financial report was completed by deadline on July 31,2023. There were some minor issues, and changes may need to be made, but the current check registers will be available for Board members to look into.

Past due accounts were discussed.

### **Clerk Report**

Motion to approve the minutes of the July 12, 2023 meeting by Trustee Richardson and seconded by Trustee Ashline with all in favor.

After review, Trustee Richardson, seconded by Trustee Bush to present the bills to the Treasurer to pay as presented and carried.

General Fund #3	vouchers 43-61	\$7505.65
General Fund #3A	vouchers 62-71	\$5217.93
General Fund #3B	vouchers 72-81	\$5617.99
Water Fund #3	vouchers 18-23	\$2056.06
Water Fund #3A	vouchers 24-27	\$2655.19
Sewer Fund #3	vouchers 12-17	\$1275.87
Sewer Fund #3A	vouchers 18-21	\$2653.16

Clerk Martin advised the Board of issues with the Lifeguards. It was suggested that an orientation be set up next season for all lifeguards prior to starting the season. Starting in summer of 2024, all lifeguards will participate in an orientation where the exceptions will be fully explained in advance. It will include instructions on recording time, completing all necessary paperwork and being advised of random drug testing. The Clerk will establish a program,

It was also discussed that a telephone call was received from Eager Beaver Tree Service's Mike Boliver. It was regarding the bid that was received for tree removal

in the village and at the park. It was discussed with his office manager regarding the changes of not removing one large tree on George Street, but adding trees at the playground that just need to be topped at about 4 feet and left for the village to completely remove. The office manager advised Clerk Martin the price would not be higher and it would stay within the bid guidelines and amount. Mr Boliver stated in his call to Clerk Martin the amount would be \$300.00 more. Mr Boliver was advised of the conversation with his office manager and stated to pay the amount as the bid stated and he is happy to do extra work for the village at no additional cost. He was advised his services were greatly appreciated.

Correspondence was received from MJS Rubbish removal, the business that does trash pickup for the Village. It advised the village that Mr Purpura, owner, will be stepping away from the business. He stated that Steve and Shannon Clarke of Williamson's Trash Removal in Natural Bridge have purchased the business. He states Williamson has absorbed his route and will continue to provide service to the village. Clerk Martin contacted Williamson Trash Removal to verify the Village was indeed on their route and was advised trash will be picked up every Thursday, starting August 10, 2023. It will remain as a Thursday pickup, but may change to Monday's once a container truck is available for the route. The village will be advised when and if this change occurs.

### **Mayor's Report**

Mayor Robinson discussed the green space beside the library. She had suggestions of possibly leveling the area and putting in a gazebo. The discussion ended when it was decided due to drainage issues in the area, it would more than likely not be possible. It was also suggested maybe a giant adirondack chair. It will be discussed again at a later date when the parking lot has been repaired and extended.

The smart board is still not hung and set up for use. Trustee Richardson states he will get it hung and connected prior to the September meeting.

The streetlight has still not been replaced by Shambo's on Rt 812. NYPA's James Ferrick, street light analyst was contacted and stated they are waiting for parts to repair and replace it.

Mayor Robinson reported that Old Home Days for 2024 has been scheduled for one day only on July 27,2024.She advised the board of the thanks from the committee for the support from the Village and hopes the Village can support it again in 2024.

Cassandra Buell, Director of Planning for Lewis County invited the Mayor to a meeting to discuss the potential of housing in the Village. Mayor Robinson will report on the information received at this meeting during the September meeting.

### **Trustee Report**

Trustee Nortz advised the board that Aleta Zehr had rented the ice rink after old home days in July 2023 and the picnic tables had not yet been put back from various places throughout the village. She obtained tables from someone else in the area at a cost of \$100.00. In a motion by Trustee Ashline and seconded by Trustee Bush to refund Mrs. Zehr the \$100.00, with all in favor.

### **Adjournment**

The meeting was adjourned at 8:04 PM by a motion by Trustee Bush , seconded by Trustee Nortz . All in favor. Motion carried.

Respectfully Submitted  
Nancy A Martin  
Village Clerk