

State of New York
Village of Croghan
Village Board Meeting

May 25, 2022

Mayor Julie Robinson called the special year end meeting to order at 5.59pm with the pledge to the flag.

Attendance: Mayor Julie Robinson
Trustees: Linda Nortz
Lloyd Richardson
Dawn Ashline
Treasurer: Charlene Moser
Clerk: Nancy Martin
Village Maintenance Mitch Robinson
Excused: Keith Bush
Liz Jones
Guests: Charlotte Schweitzer
Natalie Streeter

The meeting was held at the Village Garage

Charlotte Sweitzer attended the meeting with Natalie Streeter, the only full-time lifeguard that has thus far has been obtained for the 2022 swim season. She advises the board the other lifeguards have found employment elsewhere, but is working diligently trying to get recruits to take the life guard course. There are a few lifeguards who will be available throughout the season at different intervals. It was decided by the board that scheduling and hours decisions etc. could be made at the discretion of Charlotte as head life guard. It was also decided there would be no swimming lessons at the beginning of the season due to the limited number of lifeguards. There may be a time in early August that they may be able to be offered. Hours are set to be open at 10am until 5pm. Extended hours at the discretion of the head lifeguard depending on weather. Charlotte will check on current equipment and supply needs needed, if any, and report back to the board. The pool will open officially to the public June 18th, 2022. Charlotte stated she will advise the Mayor or Mitch of any closures so it can be published.

Maintenance Report:

Mitch advised the board he has received 2 (both state bids) quotes for a new skid steer. One was from Whites and the other from Bobcat. Bobcat's quote was for a regular small one like

the Village currently has. Price of \$49,814.28 with a trade in value of the current one at \$33,000.00 The quote from Whites for the same regular small one was \$49,016.37 and with the big higher lift one at \$55,163.00. The bucket alone will be \$5,000.00. The current skid steer has a leak which will be covered under warranty, and it was decided to list the current one on Auctions International when the new one is on the way. Mitch also said the Kubota's have a backup camera which is a \$1,000.00 option.

Koester Associates reported back to Mitch that the quote received previously for the control panel at the village waterworks will still be honored at \$28,917.21 and will include the paperless recorder. This is not a state bid. AquaLogics Systems was a higher quote and did not include the pump or recorders. There has been no response from Pierce Timmerman. Charlene suggested the clerk check General Municipal Law for quotes in excess of 20k not being a state bid.

Mitch reported on his recent attendance to Waste water training and advised the board on a notification system that was \$1.49 per meter per year. It would have an app for a smartphone to advise water customers to boil water or that there would be a shut off etc. It will be discussed further at a later date.

The new score board has arrived and has been reported as being fabulous!

Water plant timber bid was advertised in the Lowville Journal and Republican and only one bid was received. It will be awarded to Widrick's Forest Products in the amount of \$600.00

Clerk Report

The Clerk reported on the Key Bank Credit Card. A new account needs to be set up for the Village Cards as the current account has the previous mayor as Guarantor and it cannot be removed. The new account paperwork has been completed and it will be all set up before the current cards are deactivated. There will only be 3 cards initially issued (Mayor, Treasurer and Clerk) and then the clerk can add any others that need access to the village credit account.

In a motion by Trustee Dawn Ashline seconded by Trustee Linda Nortz with all in favor the minutes of May 5, 2022 were accepted as written.

Mayor's Report

3

Mayor Robinson discussed the summer help for the village and it was agreed upon to advertise for part time summer help as it takes at least 3.5 days just to do mowing in the village.

Bruce Tabolt questioned again what the village was going to do with his drainage issues. It was decided Julie will contact Bruce and advise him to do what he needs to do; the village will do nothing. If there are issues created for the village in him doing whatever needs to be done the village will take care of that.

The intermunicipal agreement was discussed and Julie advised the board there is no charge to the village but it has to go before the legislators and agreed upon by all.

Food Truck Friday will be at the Village Park on July 8, 2022. Brittney Davis, who is in charge will do a walk thru with Mitch regarding garbage can placement, and what would need to be set up and taken down. She will make sure all safety issues are covered. She was advised she could place a banner at the park and it was decided by the 1st base side of the ball field would make it more visible to more potential attendees.

Trustee Report

Trustee Dawn Ashline and her husband Allen purchased and donated to the village an 1894-1897 Miller House Hotel Register book on the wooden swivel base it rested on at the Miller House. It is an amazing item and the village is very pleased to have it as part of their history. Huge thanks to Dawn and Allen!

Trustee Ashline also advised the board the Historical Plaque information still has not been received but she did give a deadline of the end of June.

Treasurer's Report

In a motion made by Trustee Ashline, seconded by Trustee Richardson with all in favor the treasurer may make the following transfers.

General Fund

TRANSFER:

\$777.00 from G-1990.4 to G-8130.44
\$240.00 from A-1990.4 to A-1010.1
\$80.00 from A-1620.41 to A-1620.42
\$26.00 from A-1620.41 to A-1620.43
\$410.00 from A-1640.41 to A-1640.4
\$113.00 from A-1990.4 to A-1910.4
\$86.00 from A-1640.13 to A-5110.1
\$42.00 from A-1640.13 to A-7140.1
\$3802.00 from A-7140.21 to A-7140.2
\$369.00 from A-7140.43 to A-7140.412
\$150.00 from A-7140.43 to A-7140.42
\$64.00 from A-7410.421 to A-7410.41
\$36.00 from A-1990.4 to A-7510.4

WATER FUND

TRANSFER:

\$539.00 from F-1990.4 to F-8320.41

Sewer Fund

TRANSFER:

\$85.00 from G-8120.13 to G-8130.1

The bills were reviewed and, in a motion, made by Trustee Linda Nortz and seconded by Trustee Dawn Ashline to pay the bills as presented with all in favor, motion approved.

General Fund #13	Vouchers 273-289	\$\$5780.37
General Fund # 13A	Vouchers 290-291	\$1626.86
General Fund 13B	Vouchers 292-293	\$283.08
Water Fund #13	Vouchers 109-114	\$524.09
Sewer Fund #13	Vouchers 107-111	\$1169.06
Sewer Fund #13A	Vouchers 112-113	\$1499.70

Charlene presented the board with resolution 2022-3 for review to amend the budget. In a motion made by Trustee Ashline and seconded by Trustee Nortz, with all in favor passed as follows:

RESOLUTION 2022-2

Amend 2021-2022 Budget –May 25,2022

Introduced by Treasurer Charlene Moser

WHEREAS, The Village of Croghan has received revenue in the amount of \$5,000.00 from Pratt Northam for Music at the Mansion Project. This project is planned for Summer, 2022, which is in fiscal year 2022-2023. One concert was held on May 7, 2022, which is in the current fiscal year.

THEREFORE, be it RESOLVED that the Treasurer is instructed to amend the Budget for Fiscal Year 2021-2022 to increase the revenue for account code A-2189 Other Home and Community Income from \$0.00 to \$500.00. This action will increase the total Revenue for the General Fund to \$293,722.00.

Be it further RESOLVED that the Treasurer is instructed to amend the Budget for Fiscal Year 2021-2022 to increase the expenditure amount for account code A-7550.4 Celebrations Contractual Expense by \$500.00 from \$100.00 to \$600.00. This action will increase the total Expenditures for the General Fund to \$293,722.00.

Now, Therefore Be It RESOLVED, that this resolution take effect immediately.

Treasurer Moser also discussed the year end savings accounts and advised the board that there will be transfers for only water and sewer, none will be done for the general fund. Charlene also requested a motion to have signatures updated for the savings accounts and

certificates of deposit not done when checking accounts were previously done. In a motion made by Trustee Richardson, and seconded by Trustee Ashline with all in favor, Mayor Robinson, Clerk Martin, Deputy Clerk Jones and Treasurer Moser will be signers on these accounts. Bruce Widrick will be removed as a signer of Village bank accounts.

Treasurer Moser reported that all of the current certificates of deposit came due for renewal during the month of May. These certificates will all be closed. New ones will be opened and consolidated with the year-end additions to one certificate of deposit for each of the capital accounts. Highway Equipment, Repair Reserve, Infrastructure, Media Replacement, and Recreation Park Improvements.

Adjournment

The meeting was adjourned at 8:01 pm in a motion by Trustee Ashline and seconded by Trustee Nortz with all in favor. Motion carried.

Respectfully Submitted
Nancy A Martin
Village Clerk