

Mayor Julie Robinson called the meeting to order at 6:00pm with the Pledge of Allegiance.

Attendees:

Mayor Julie Robinson
Trustees Dawn Ashline
Lloyd Richardson
Linda Nortz
Keith Bush
Treasurer Charlene Moser
Clerk Erin Murphy
Deputy Clerk Liz Jones
Village Maintenance Mitch Robinson

Guests:

Cassie Buell- Lewis County Planning
Tom Kalamas- Legislator

On January 22, 2024 Mayor Julie Robinson appointed Erin Murphy as Village Clerk to fill the vacancy created on December 30 2023 by the resignation of Nancy Martin.

The Village Board agreed to the following changes to the accounts at the Carthage Savings and Loan Association.

- Remove Nancy Martin as signer from ALL accounts.
- Add Erin Murphy as a signer to All accounts.

Tom Kalamas, Legislator for District Number 2 introduced himself to the Board and gave a report of the committees he has been appointed to. Mr Kalamas also spoke on projects the County is working on.

Lewis County Director of Planning Cassie Buell explained the RFQ process. Four submissions were received. Mrs. Buell presented a report identifying the qualifications of each of the four engineering companies interested in the proposed Village Water System Improvements Project. Upon review of the results Mrs. Buell recommended Barton & Loguidice or BCA as the most qualified. After discussion the following resolution was presented.

Motion by Trustee Ashline, seconded by Trustee Bush to adopt **Resolution No. 1-2024, "Engineering Services for Water System Improvements Project"**.

Ayes- Trustees Ashline, Nortz, Richardson, Bush and Mayor Robinson
Nays- None

WHEREAS the Village of Croghan advertised for and reviewed RFQs for the proposed Water System Improvements Project, be it

RESOLVED the Village of Croghan contract with Barton & Logudice (B&L) for engineering services for the water improvements project, and be it further

RESOLVED, Mayor Robinson be authorized to enter into an Intermunicipal Agreement (IMA) with Lewis County for financial assistance with the water project.

Mrs. Buell would like to see the Village of Croghan apply for the New York Forward program. In order for the Village to apply, it needs to be designated as a pro-housing community. This can be done by resolution. Mrs. Buell recommended starting a zoning commission composed of 5-7 Village residents who are not Board Members. This commission will make recommendations to the village board and the board would then pass the laws. The Lewis County Planning Department would assist the commission.

Mrs. Buell explained the streetscape project grants that she would like the Village of Croghan to apply for. She gave some examples of some projects that would be applicable. The application process for the streetscape's grants will open in September.

Mrs. Buell left the meeting.

Maintenance Report

Mitch Robinson explained his hope for a turnaround point for snow plows on Red Pine Lane. Mr. Robinson is going to contact landowners to discuss a possible easement.

Mr. Robinson contacted Koester about a for the lift station, Koester has no time frame for the delivery at the moment.

The Chlorine Analyzer was installed and is working properly. The Village will be getting a bill for service to installation. Old Chlorine pump quit and the control panel went black, but Mr. Robinson had it sent in to see if it would be covered by warranty. Mr. Robinson suggested getting a new metered pump.

Mr. Robinson reported the sewer media's numbers were okay with the DEC's old numbers, but not the DEC's new numbers. Paul Lyndaker claims to be able to make the appropriate sized media. Mr. Robinson estimates he will need 2500 yards at a max cost of \$45 per yard (\$100,000). The town will help haul the media. This could be completed in May. The County will come and clean the pits out. Mr. Lyndaker will have samples tested.

Mr. Robinson will be attending the Rural Water training on May 20-22 at Turning Stone. \$370 for the conference itself and \$174 per night for lodging.

Mr. Robinson left the meeting.

Treasurer's Report

Motion by Trustee Richardson, seconded by Trustee Ashline to accept the treasurer's report as presented. Carried Unanimously.

Mr. Robinson Returns to the meeting

Budget Discussion

- New truck
- CHIPS (Mitch Robinson will be getting a quote for Red Pine Lane.)
- Village software subscription renewal
- Fire Hydrants (40K in account to do some each year instead of all at once)
- Splash pad (Continuing to put small amounts in account for future use)
- Salary increase
- Pratt Northam (new lifeguard)
- Ice rink maintenance
- Ballpark maintenance and scheduling
- Library improvements
- Williamson Trash Service Billing

Trustee Richardson made the motion to pay the bills, seconded by Trustee Ashline. Carried Unanimously.

General Fund #9	Vouchers #193-223	\$4,781.58
General Fund #9a	Vouchers #224-226	\$2109.64
Water Fund #9	Vouchers #84-93	\$4,100.63
Water Fund #9a	Vouchers #94-95	\$1,572.79
Sewer Fund #9	Vouchers #57-68	\$2,925.75
Sewer Fund #9a	Vouchers #69-71	\$1,934.91

Trustee Richardson made a motion to accept the minutes of the January 10, 2024 meeting. Seconded by Trustee Ashline. Carried Unanimously.

Maintenance Report Cont'd

Mr. Robinson reported a propane leak on the regulator at the sewer plant that was undetected for a year due to faulty detection equipment used by the gas company. After a second tank of gas leaked out the gas company sent another technician. The leak was found Mr. Robinson is going to contact the gas company regarding the lost tank of fuel between tech visits.

Discussion

- Mr. Ralph Hoch's easement of necessity (Issue between lawyers)
- Food Stand Advertisement (Deputy Clerk Jones to place Ad)
- Croghan Street Fair Location
- Olde Home Days
- Food Truck Friday
- Dance
- Fireworks

Adjournment

The meeting was adjourned at 8:41 pm by a **motion** by Trustee Nortz, seconded by Trustee Ashline. All in favor. Motion carried.

Respectfully submitted, Erin Murphy, Village Clerk