

February 10, 2021

Mayor Julie Robinson called the meeting to order at 6:00 PM with the pledge to the flag.

ATTENDANCE: Mayor Julie Robinson

Trustees: Bruce Widrick, Keith Bush, Linda Nortz, Lloyd Richardson
Clerk Dawn Ashline
Deputy Clerk Liz Jones
Treasurer Charlene Moser

The meeting was held at the Croghan Volunteer Fire Department. A cake was served to celebrate Deputy Clerk Liz Jones' 80th birthday.

PUBLIC COMMENT

None

TREASURER'S REPORT

Charlene reported that copies of the proposed budget for 2021-2022 were handed out and would be reviewed after all other meeting business had been gone over.

The treasurer's report was reviewed, and after discussion, Motion by Trustee Richardson seconded by Trustee Nortz to approve the treasurers report as read. ADOPTED – AYE 4 Widrick, Bush, Nortz, Richardson, NAY- 0. Motion approved.
The budget vs. actual report has been distributed.

After review- Motion by Trustee Nortz, seconded by Trustee Richardson to pay bills as presented and carried.

General Fund Abstract # 9	vouchers 143-159	\$19,471.85
General Fund Abstract #9A	vouchers 160-165	\$3,161.59
Water Fund Abstract # 9	vouchers 88-95	\$2,250.65
Sewer Fund Abstract # 9	vouchers 77-80	\$1,1529.01

ADOPTED- Aye, Nortz, Bush, Richardson, Widrick NAY- 0 Motion Approved

Motion by Trustee Nortz, seconded by Trustee Richardson to approve the necessary budget transfers

\$284.00 from A-1210.4 to A-1410.4

. ADOPTED- AYE- Bush, Nortz, Richardson, Widrick NAY-0

Charlene reported that Shelter Point submitted the form for Mitch and the village to fill out so Mitch will get paid for his time off for being COVID quarantined. The village has filled out their part and Mitch now need to fill out his part.

MAYOR REPORT

Kevin Townsend, agent for our insurance company needs the size of the boat launch on Bridge Street so we can include it in our policy.

Lewis County Search and Rescue contract for ambulance service is due. The trustees have reviewed the contract and will sign after the Public Hearing has been held at the next regular board meeting March 10,2021.

After a mess was found in the bathrooms at the Ice rink it was discussed, A) whether the restrooms should be locked to the public and B) if the village should purchase security cameras. It was decided that Mitch will check pricing for security cameras and for now the restrooms will be open for the public, but it will not be advertised. The restrooms will be sanitized daily.

Snowmobile signs were made up by the Lewis County Highway sign Department and Mitch and Pat have placed signs on Shady Avenue, Convent Street and by the American Legion. These signs ask the snow sledders to please stay off the sidewalks.

The Croghan Food Pantry lease is due. Discussion was had whether to raise the rent or not. Linda Kloster asked the village to supply a hot water heater and a bigger sink. It was decided that the village will raise the rent to \$500 for 2021 by a **MOTION** from Trustee Nortz, seconded by Trustee Bush AYE- Nortz, Bush, Richardson, Widrick, NAY-0.

Red Monnat from Monnat's Plumbing and heating is donating an on demand hot water heater and the village will install the heater. It was proposed that the food pantry buy the sink and the village will install. The food pantry is no longer under Lewis County Opportunities it now runs under the Lowville Food Pantry DBA Croghan Food Pantry. Dan Taylor is the contact for the Lowville Food Pantry.

The NYPA contract is waiting to be signed.

MAINTENANCE REPORT-

The Lewis County code department inspected the ice rink and found one emergency light out and needs the battery changed which Mitch will correct.

The sewer plant has been noncompliant for the last 2 months. The village is permitted for a PH level of 6.0 the numbers drawn have been in the 5's. The probe we have is no good, Mitch has ordered a new probe. He will report when all is fixed.

Three chlorinator analyzer estimates were submitted to the board as Mitch has reported we need a new updated chlorinator. Mitch has stated his preference for the Koester estimate as this company would be available for troubleshooting if needed and/or available to repair in case of break downs. The Koester price was \$8830. Mitch has asked that this amount be put in next year's 2021-2022 budget so we can purchase the chlorinator. Mitch will confirm the updated price of the chlorinator as the estimate was written in September 2020.

Mitch checked into prices for propane. We are paying to Griffith Oil \$3.84 a gallon for automatic delivery. It is \$2.74 if we call when needed. Christman Oil is \$1.74 a gallon but we would have to buy our own tanks. A 1000-gallon tank is approximately \$3300. Discussion was tabled with Trustee Richardson checking into state contract prices.

Mitch has requested a \$150 check so he can take the test to get his WWTP operator certificate. Mark Birchenough has been doing our reports, but he will be getting done in May, so Mitch needs to get certified ASAP.

Mitch reported that there are several fire hydrants in the village that need cleaning out. Discussion was had as to who's responsibility is it. It was decided that it is the property owner's responsibility to keep the hydrant clear of snow on all sides of the hydrant just as sidewalks need to be cleared also. There will be a sign posted in the Post Office and letters will be sent to property owners that need to shovel out their hydrants.

Mitch was dismissed at 7:25 PM

TRUSTEE'S REPORT-

Trustee Nortz reported on the Jefferson Lewis LED street light Conversion Project. Trustee Nortz explained that this project is to have multiple municipalities pool their resources by purchasing new LED lights and fixtures at a cheaper cost by buying in larger quantities. The village of Croghan will see a yearly savings of >\$8000. We must first sign a contract with NYPA who will maintain and fix the lights once in use. The poles the lights and fixtures are on are still owned by National Grid. Mayor Robinson will have the contract updated. She will also check to see if we need to have a public hearing for borrowing the money for this project.

Trustee Nortz reported a light pole on William Street is not within the village limits. She asked the board what they would like to do about it. Should we have National Grid move it to Park Drive in front of the playground or leave it. The Village of Croghan taxes pay for street lights so these nonresidents are getting the benefit of a street light but are not paying for it. This subject was tabled.

Trustee Nortz reported that she submitted the grant application for \$10,000 to Iroquois Gas Transmission Community Grants Program for playground funding.

Discussion was had over the proposed budget. It was also discussed whether the board can amend the Rules and Procedures without making a resolution. Mayor Robinson will check into this.

ADJOURNMENT

The meeting was adjourned at 9:15 PM on a motion by Trustee Bush seconded by Trustee Richardson with all in favor.

Respectfully submitted, Dawn Ashline Village Clerk