

**State of New York  
Village of Croghan  
Village Board Meeting**

**January 13, 2021**

Mayor Julie Robinson called the meeting to order at 6:00 p.m. with the Pledge to the Flag.

**Attendance:** Mayor Julie L. Robinson  
Trustees Bruce Widrick, Keith Bush and Linda Nortz  
Deputy Clerk Liz Jones  
Treasurer Charlene Moser  
Village Maintenance Mitch Robinson

**Excused** Trustee Lloyd Richardson

Because of Covid-19 restrictions, this meeting was held as a remote public meeting. The public was notified via notice in the village's official newspaper. Katie Malinowski of Tug Hill Commission is the administrator. Casandra Buell from Lewis County Planning is the host of our Zoom meeting.

Present: Dawn Ashline

Public Comment

None

Treasurer's Report

Charlene reported that there are 24 water payments due and 17 sewer payments due.

The Treasurer's report was reviewed, and after discussion, **Motion** by Trustee Nortz, seconded by Trustee Widrick to approve the Treasurer's report as read. ADOPTED - AYE 3- Bush, Nortz, Widrick, NAY – 0. Motion approved.  
The Budget vs. Actual report had been distributed.

After review - **Motion** by Trustee Widrick, seconded by Trustee Bush that

General Fund Abstract #8	vouchers 112-140	\$5,579.89
General Fund Abstract #8A	vouchers 141-143	\$1,874.92
Water Fund Abstract #8	vouchers 73-83	\$13,517.11
Water Fund Abstract #8A	vouchers 84-88	\$2,997.01
Sewer Fund Abstract #8	vouchers 65-73	\$1,298.14
Sewer Fund Abstract #8A	vouchers 74-76	\$1,811.42

Be forwarded to the Treasurer for payment.

ADOPTED - AYE 3- Bush, Nortz, Widrick, NAY – 0. Motion approved.

**Motion** by Trustee Widrick, seconded by Trustee Bush to approve the necessary budget transfers. . ADOPTED - AYE 3- Bush, Nortz, Widrick, NAY – 0. Motion approved.

Charlene informed the board that budget requests need to be brought to the treasurer's attention, as the process of reviewing the budget begins in February. Public Hearing and adoption of the budget takes place at the April meeting.

Water Contract Mayor Julie and Mitch attended the Beaver Falls Water Contract meeting on January 4<sup>th</sup>. Beaver Falls water board agreed to payment of \$37,918.

Discussion was held regarding distribution of revenue from the sale of the 2017 truck. At present, the revenue goes into the General Fund. Beaver Falls (water) only shares in the expenses, according to the contract.

Trustee Nortz feels that a portion of the sale of the truck should be deposited in the Water Fund, thereby giving Beaver Falls the advantage of extra revenue.

Charlene is looking into contribution for full-time employees through New York State employee's retirement. If we choose to join the system, all employees will be eligible. Calculated cost is forthcoming for review.

Reminder that the Water Quality report must be completed and uploaded to the website before 4/1/2021. The link is then printed on the Sewer bills that are mailed April 1<sup>st</sup> 2021.

### Clerk and Deputy Clerk

Linda Nortz and Lloyd Richardson's four-year term ends 12/31/2021.

**Motion** by Trustee Nortz, seconded by Trustee Bush to approve the minutes of the December 9, 2020 meeting. ADOPTED - AYE 3- Bush, Nortz, Widrick, NAY – 0. Motion approved.

Trustee Widrick offered the following **RESOLUTION**, seconded by Trustee Bush and carried by a vote of AYE 3- Bush, Nortz, Widrick, . NAY – 0. RESOLVE the Village Treasurer be authorized to transfer funds as follows.

\$196.00 from A-1325.4 to A-1910.4  
\$255 from A-1440.4 to A-1620.41  
\$502 from F-8340.13 to F-1950.4  
\$133 from F-8340.13 to F-8310.4  
\$232 from G-8120.13 to G-8110.41

### Maintenance Report

Tests Claude Curley DOH has informed Mitch of two new required tests titled PFOA and PFOS. Each test is to be done quarterly at the approximate cost of \$250 per test. Testing begins Feb. 25<sup>th</sup>.

Chlorinator Mitch has been testing water at the plant seven days a week. The recorder is inaccurate, and thought to be very unreliable. A new Chlorinator is needed. The estimated cost is \$5,000 to \$8,000.

The pick-up truck window has been replaced because of damage that occurred.

Pat Nortz is flooding the ice rink when weather is appropriate.

Snow Shoveling Discussion took place as to how to enforce the Local Law regarding sidewalk snow shoveling. The village will continue to help out the businesses as a courtesy, and most importantly for safety on the main street.

Water reads and repair/replace of meters is going well.

## Mayor Report

Sidewalk Resolution discussion about changing Local Law. Pros and cons of enforcing law were examined. . The board agreed to post a notice siting Local Law #3 of 1994 "A Local Law Regulating the Use of Village Streets, Sidewalks and Conduct within the Village of Croghan". The existing law will be reviewed and possible modifications introduced.

Fire Hydrants are the property owner's responsibility to keep clean of snow.

Ice Rink – After discussion there was a **Motion** by Trustee Widrick, seconded by Trustee Nortz to open the skating rink. The board agreed that the warming room and bathrooms will remain closed. Masks are mandatory with 50% capacity...

ADOPTED - AYE 3 - Bush, Nortz, Widrick, NAY – 0. Motion approved.

Mitch will contact Joe Aucter to see if he is willing to volunteer his time to flood and help maintain the rink. Joe was very helpful in 2019-2020.

Mitch was dismissed at 7:30

NYPA Contract ....Trustee Nortz gave an updated report. The original interest rate was 3% when it comes to the first of the year. Now it seems that the interest rate 4%. We are waiting for confirmation that all the rest of the communities are on board, because that is going to make a difference in the overall price.

Tricklers The board discussed the ritual of water trickling. Only written notices will be honored.

Facebook After discussion there was a **Motion** by Trustee Bush seconded by Trustee Nortz to establish a Village Facebook page on a 60-day trial. ADOPTED - AYE 3 - Bush, Nortz, Robinson. ABSTAIN –1 Widrick. Motion approved.

The board agreed that Mayor Julie and Trustee Keith are to be administrators. The page will announce messages of importance to villagers.

## Trustees Report

Grant money – Trustee Nortz reported she intends to apply to Iroquois Gas Transmission Community Grants Program for up to \$10,000 for playground funding. The board agreed to go forward with this application.

## Old Business

One application for the Village Clerk position was received. **Motion** by Trustee Bush seconded by Trustee Widrick to appoint Dawn Ashline as Village Clerk to replace Nancy Martin. ADOPTED - AYE 3- Bush, Nortz, Widrick, NAY – 0. Motion approved. Welcome Dawn!

## Adjournment

The meeting adjourned at 7:55 p.m. on a **motion** by Trustee Widrick, seconded by Trustee Bush with all in favor.

Respectfully submitted,  
Liz Jones -Deputy Clerk